



Summer Student Employment Opportunity

Museum Assistant

Term: June 5 – August 25, 2023 (27.5 hours per week)

Salary: Based on current level of education; \$16.28 / \$15.25 / \$14.15

Position Description:

Under the supervision and direction of museum personnel the incumbent may assist with artifact cataloging, preparation, and display; provide tours to museum visitors; assist with the virtual tours; assist with special events held at the museum; collect family histories through interviews and any additional tasks related to maintaining the cleanliness of the museum and grounds. Proficiency in basic electronic data and word processing essential.

Eligibility:

Metis students between the ages of 15-30 who attend school full-time during the current academic year and who are returning to school on a full-time basis in the upcoming academic year (part-time and distance education students do not qualify).

Must be legally entitled to work in Canada.

Applicant eligibility must be verified and confirmed by MET prior to starting employment. Student eligibility is verified by the submission and review of completed intake documentation for each student. Preference will be given to a university/college student but will accept applications from all eligible students.

Application Deadline:

Please submit resume to the Cranberry Portage Heritage Museum PO Box 310 Cranberry Portage MB R0B 0H0 or to cphmuseum@gmail.com no later than May 1, 2023.

This position is available through grants from the Manitoba Metis Federation and is contingent upon CPHM being approved to receive funding.